



Job Description: Care for the Land Coordinator

The Care for the Land Coordinator organizes cleanup efforts for illegal dumping and litter in the Deschutes National Forest. The coordinator directs and oversees volunteers, contractors, and other groups conducting clean-up operations on public lands.

In addition, through stewardship events, the Care for the Land Coordinator engages the community by facilitating large-scale forest cleanups, acting as a resource to support and initiate other organizations doing similar work, educating the public about land stewardship, Leave No Trace Principles, Responsible Recreation and furthering accessibility on public lands for all user groups. The Care for the Land Coordinator will work closely with Public Land Stewards, Sons of Smokey, Sisters Community Leadership Initiative, interagency partners, and federal, state, Tribal, and local government entities/agencies to raise awareness and provide public education on land stewardship. They will organize and facilitate cleanup events before the implementation of resource management projects such as, but not limited to, wildfire fuels reduction, restoration, and recreation and habitat improvement projects.

Compensation: \$60,000-\$65,000 per year with benefits.

- Accrued Vacation
- Accrued Sick
- Health
- Dental
- 401k
- Life, Long-term & Short-term Disability
- Twelve Paid Holidays

Work Schedule: Full-time, 40 hours/week year-round. Regular schedule is Monday through Friday, with irregular work on weekends, evenings, and holidays to support events.

The Care for the Land Coordinator is an employee of Discover Your Northwest (DYNW) based in Seattle, WA. DYNW is the parent organization of Discover Your Forest (DYF), based in Bend, OR.

Responsibilities Include:

- Work with US Forest Service personnel and partners to identify clean-up priorities and develop an annual work plan to achieve program goals and objectives.
- Regularly coordinate with the US Forest Service regarding events, hazmat clean-up, and vehicle removal from forest lands.
- Communicate with law enforcement and others to ensure clean-up activities are compliant with legal and environmental standards and regulations. Collaborate with the Deschutes National Forest Public Affairs office, develop and provide public messaging, education, and outreach materials related to public land stewardship, Tread Lightly, and Leave No Trace Principles.
- Develop strategies and tactics to track and monitor cleanup needs.
- Identify and procure the needed supplies, equipment, and personnel for trash cleanup, including special needs related to hazardous materials and abandoned vehicles.
- Coordinate with nonprofit organizations and local businesses to procure supplies, equipment, and cleanup personnel.
- Communicate and work closely with US Forest Service and local law enforcement officers on sensitive issues related to illegal dumping and documentation needs. This includes identifying and reporting abandoned property and illegal encampments on the Forest.
- Recruit, onboard, train, coordinate, and retain volunteers for various events per the US Forest Service Volunteer Program.
- Identify new opportunities to partner with federal, state, and local government agencies and nonprofit groups to meet cleanup goals.
- Assess and respond to safety concerns as they arise and requests assistance from law enforcement or other emergency personnel and public health representatives as appropriate.
- Provide necessary personal protective equipment (PPE) and supplies for events and cleanups. Maintains First Aid/CPR certification, handling hazardous materials (Hazmat), de-escalation, and other appropriate certifications and training.
- Coordinate with the US Forest Service and partner organizations in administering contracts for cleanup services for illegal encampments, abandoned vehicles, and large-scale dumping and interface with various local government departments and contractors.
- Maintains appropriate records and prepares required reports and documentation.
- Lead stewardship and education events promoting accessibility of public lands for all user groups.

Desired Qualifications, Skills and Experience:

- Bachelor's degree in education, natural resources, or related field.
- A minimum of two years of experience in collaboration work.
- A minimum of two years of experience working with diverse populations in remote field locations.
- Excellent verbal and written communication skills, including experience with public speaking.

- Experience with logistics and project planning.
- Strong customer service skills and the ability to diffuse tense situations while maintaining a professional demeanor.
- Proficiency in social media content management and Microsoft Office Suite.
- Ability to traverse uneven terrain while carrying equipment.
- Ability to work in various outdoor conditions, including rugged terrain and inclement weather.
- Ability to collect data and use mobile field mapping applications.
- Must have a valid driver's license at the time of application and during employment.
- Ability to maintain a positive and productive rapport with the public, team members, and professional associates.
- Qualified candidates must pass a criminal history background check before employment.

Other:

- All Discover Your Forest programs are operated according to the terms of a contract with the public land agency to which the site belongs, to promote and support the agency's educational, stewardship, and interpretive efforts. DYF activities are directly or indirectly dedicated to serving this purpose.
- The position is located on Federal property and requires a high level of cooperation with agency staff.

TO APPLY: Email a cover letter and resume to Discover Your Forest's Executive Director, Karen Walsh, at karen.walsh@discovernw.org

Discover Your Forest's Hiring Commitments:

Discover Your Forest (DYF) policy is to ensure equal employment opportunity without discrimination or harassment based on race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, marital status, citizenship, national origin, genetic information, or any other characteristic protected by law.